



# ***TOWN OF VANCEBORO***

## **BOARD OF ALDERMAN MEETING**

*Held their regular monthly meeting on  
December 1, 2025 at 7:00 PM  
in the Jimmie L. Morris Boardroom*

- I. Call to order by **Mayor Chad Braxton**.
- II. Roll call **Those Present: Mayor Chad Braxton, Alderman Steve Belrose, Alderman Russell Ipock, Alderman Thad Jones, Alderman Hud Jordan and Alderman Todd McMillen.**
- III. Invocation by **Alderman Jones**.
- IV. Pledge of Allegiance.
- V. Approval of minutes from last meeting. **Alderman Jones made a motion to approve minutes. Motion was seconded by Alderman Jordan and carried. Vote 5-0.**
- VI. Approval of Cash Receipts and Disbursements. **Alderman Ipock made a motion to pay bills. Motion was seconded by Alderman McMillen and carried. Vote 5-0.**
- VII. Public Comment.  
  
**Andrew Black – 805 College Street – stated that the police need to periodically check for peddler's license on the corner by Kite's.**
- VIII. New Bern Area MPO. **Deanna Trebil and Abby McClay presented information from the Metropolitan Planning Organization. They help plan and solve issues with transportation planning for urban communities throughout Craven County. The MPO would like to expand to the smaller municipalities in Craven County. This would cost around \$500 to join.**
- IX. Police Report was presented by Chief Wise. **We have two possible candidates for the full-time position with the Police Department; interview will be held after Thanksgiving holiday. Manhunt is still active for Dominic Conelly. The US Marshalls, FBI and SBI are actively in the investigation. Other agencies will be assisting with the Christmas Tree Lighting on December 4<sup>th</sup>. We assisted with the**

turkey giveaways by the Wilson Home Care Agency and the Vanceboro Christian Help Center.

- X. Mayor's Reports. The NC Department of Transportation has approved for a crosswalk to be placed in Town; it will be fully funded. Thank you to the Caprara family for their donation of \$2,500 to the Police Department. Hope everyone had a wonderful Thanksgiving with their family and friends. Birthdays this month include Alderman Thad Jones and Alderman Russell Ipock. Our Annual town Christmas Party will be held on December 16<sup>th</sup> at the Masonic Lodge here in Town. Thank you to Alderman Belrose for getting the meal planned for the party. Town Hall will be closed December 24<sup>th</sup> through the 26<sup>th</sup> in observance of Christmas. Recycling will be on December 4<sup>th</sup>. Board of Alderman meeting will be held on January 5, 2026. The Annual Christmas Tree Lighting will be held on December 4<sup>th</sup> at 7 p.m. here at the town hall. I appreciated clerks Beverly Drake and Brittany Mumford for organizing this event. We will hold police interviews tomorrow. Farm Life Avenue water tank has been cleaned and the contractor said that it should be back online next week. Thank you to Vernon Edwards and Cornelius Bradley for their extended hours due to the tank being down. Amerochem has been purchased by Hawkins, this is where we purchase chemicals for the two plants. Old flatbed truck caught fire and is totaled. We have ten homes for sale in town. We have fifteen meters left to install in town. Christmas decorations have been put up throughout town. Limbs will be hauled off from the permitted site by the Wastewater Treatment plant. The animal chip reader has been installed here at the town hall, thank you to Commissioner Sherry Hunt and Craven County. Turnage construction should be done with the ditch mowing soon. Edging has been completed throughout town. James Street pothole has been repaired. There is still some cleanup to be done where the trailer burned on Buck Lane, the chassis will still need to be moved as well. With our new water meters, so far, we are seeing a 5% increase on billing. We earned \$5,065.69 on the money that was transferred to NC Capital Management Trust. We didn't receive any money from Debt setoff this month. I hope everyone has a Merry Christmas and a Happy New Year.

XI. Alderman Reports.

Alderman McMillen stated he was currently working on a quote for the re-striping of the basketball court. The old Vanceboro jail has been cleaned out over at the Vanceboro Christian Help Center. Thank you to Nick Crosby and a community service worker for their help. Do we want to get it painted soon? We have ordered a grill for the Richard W. Bowers Park. Does anyone have any input on where to place the grill? We will get Chris Edwards to help set it in concrete. Did the flatbed truck have a fire extinguisher? Maybe we should consider having fire extinguishers for vehicles. Glad our employee was safe from the fire. We may want to consider placing an XO Fit machine or a water fountain over at the park.

Alderman Jones recommended collecting some information or history on the jail. He suggested talking with Mr. Royce Jordan, he was Mayor when the jail was actually utilized and he could provide some insight. Thank you to the guys for



working in the rain to get our Christmas decoration up throughout town, the decorations look great.

Alderman Ipock inquired of repairs on the water tank, how much costs is involved, and is it covered under contract or warranty.

Vernon Edwards stated that the Bailey Lane tank is good, the Prison water tank will have to be cleaned next. He stated that we do need to renew contract for maintenance with USG Services for our tanks.

Alderman Ipock thanked Vernon Edwards and Cornelius Bradley for their dedication to seeing this project through. I have had some serious inquiries from developers wanting to build in Vanceboro. I would like the town to meet with Rivers and Associates engineers to find out our water and sewer capabilities for future growth.

Alderman Belrose was there a deadline on the contract for the water meters to be installed. Can we supply water to the prison from Craven County? How often do we have to re-do tanks? Vernon Edwards stated that we do have a tie in to Craven County water and that we had been using their water for eighteen days. We have to re-do tanks approximately every fifteen years.

Alderman Jordan researched some smaller towns and was wondering if we could have picture plots or possibly a statute of an eagle placed here in town.

XII. There being no further business we dismissed at 8:26 p.m.

I hereby certify that the above is true and accurate record of said minutes.



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CHAD E. BRAXTON  
MAYOR



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BEVERLY W. DRAKE  
TOWN CLERK