TOWN OF VANCEBORO

WATER AND SEWER SERVICE
APPLICATION/CUSTOMER AGREEMENT

Deposit Required: $150.00 - $50 (Non-refundable Admin. Fee) $100 (Refundable Deposit)
Make checks payable to: TOWN OF VANCEBORO

Name: _____ (person responsible for account)	Today's Date: _____
Address: _____	Social Security/Fed ID #: _____
Vanceboro, NC 28586	**Phone #** Days: _____
	Nights: _____
Date to begin Water & Sewer Service: _____	
Is there a **swimming pool** at this address? YES ☐ NO ☐	**# of people** in household: _____

Billing Address (if different from service address): _____

_____

If you are the **Owner:**	If you are the **Renter:**
Is this a newly constructed home? ☐ YES ☐ NO	Name of the landlord: _____
Name of former owner: _____	Address of the landlord: _____

AGREEMENT TO ESTABLISH A WATER, SEWER & GARBAGE ACCOUNT

The deposit and signed Application/Customer Agreement are due before the water, sewer and garbage service begins. The deposit will be credited to your final bill.

The Town of Vanceboro will invoice you monthly for services. All invoices are due by the 10th day of the month. On the 11th day, penalities will be added. Payment may be mailed to Town Hall, P.O. Box 306, Vanceboro, NC 28586 or paid in person between 9:00 a.m. - 5:00 p.m. Monday - Friday. For after hours, there is a drop box conveniently located at Town Hall, 7905 Main Street. You may also pay online at officialpayments.com using jurisdication code #3965.

Water Service will be disconnected if payment is not made by the 1st of the following month. A fee of $75.00 will be assessed for reconnection of Water Service. All past due balances plus reconnection fee must be paid in full before reconnection.

The water meter is the property of the Town of Vanceboro. Tampering with a meter has a $500 fine.

Garbage is picked up on Friday. Garbage must be in the green Waste Industries waste receptacle and placed at the road by 7:00 a.m.   Please move trash bin back to home after pickup.

If you have any questions regarding Water, Sewer or Garbage services or billing, please contact Town Hall at (252)244-0919.

I have read and understand the conditions above.

Person responsible for account: _____   **Date:** _____

THE TOWN OF VANCEBORO IS AN EQUAL OPPORTUNITY PROVIDER, AND EMPLOYER.