



TOWN OF VANCEBORO

BOARD OF ALDERMAN MEETING

*Held their yearly planning meeting on
January 14, 2025 at 7:00 PM
in the Jimmie L. Morris Boardroom*

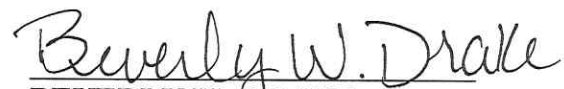
- I. Call to order by **Mayor Chad Braxton**.
- II. Roll call **Those Present: Mayor Chad Braxton, Alderman Steve Belrose, Alderman Thad Jones, Alderman Hud Jordan, Alderman Russell Ipock and Alderman Todd McMillen**.
- III. Invocation by **Alderman Ipock**.
- IV. Duties of the Board of Alderman:
 - **Approve Annual Budget**
 - **Mayor serves as Town Manager in a Mayor/Council form of Government. If we were a Manager/Council form of Government, the Mayor's role would be more limited.**
 - **Strive together to keep the Town clean, safe, and ran efficiently.**
 - **Streamline all requests during the month to the Mayor to add any areas that need attention throughout Town. He will then forward this next to the appropriate department to be completed.**
 - **During Public Comment time in the board meetings the alderman will not address the speaker. The speaker's comment will be sent to the appropriate department head to be addressed the following business day.**
 - **Be mindful that according to open meeting laws three or more board members may not gather and discuss town business unless it is a special called meeting in which the public is aware of, proper notice has been given, and allowed to be in attendance.**
- V. Mayor's Appointments.

- Alderman Todd McMillen is serving as: Mayor Pro-Tempore, Parks and Recreation, and the Police Department.
 - Alderman Russell Ipock is serving as: Representative of the Town for the East Carolina Council, Finance, Civic Organizations, Businesses, Community and Town Efficiency.
 - Alderman Steve Belrose is serving as: Representative of the Town for the Coastal Regional Solid Waste Management Authority, Vanceboro Strawberry Festival, Building Maintenance and Town Beautification.
 - Alderman Thad Jones is serving as: Streets, Cemeteries, Water, Wastewater, Storm Water liaison.
 - Alderman Hud Jordan is serving as: Events (National Night Out, Trunk or Treat, Christmas Tree Lighting), Planning and Zoning Board, Community Watch, Clean Sweep Program, and on the Library Board representing the Town.
- VI. Mayor Braxton stated that any meeting held with a quorum being met, that the minutes are to be taken and placed online; including the Planning and Zoning Board. The mayor would like for the alderman to think of the vision for the Town, where they would like to see the Town in 5 years (controlled growth, water, wastewater, etc.). The Town Clerk will make a call to the CPA, Beverly Stroud, tomorrow to inquire of moving some of the prison back money over to Capital Management Trust. Prior to the budget workshops the board will take a tour of the water and wastewater plants to see the needs of each plant. For the 2025 year the Town will be replacing all of the water meters throughout town, we are seeking state funding to help assist with water and wastewater needs. The town would like to add an additional officer to the police department. The Board of Alderman needs to be thinking of individuals to fill the vacancies on the Planning and Zoning Board for the Town. Alderman Jordan will reach out to Mr. Royce Jordan to see if he would like to remain on the board. The board will nominate new members to this board at the next Town Board meeting on February 3rd. I encourage each member to attend all of our board meetings. We can revisit the leash law at our next meeting if the board desires.
- VII. Chief Jared Keys stated that Officer Winnings is working on obtaining grants for the police department for overtime hours and new equipment. Officer Johnson will be training to be a Field Training Officer and First Line Supervisor for the department. The department would like to be more involved in the community and have more community engagements other than just the National Night Out. I would like to see the department have better retention moving forward. I would like to provide career development opportunities for each of our employees.
- VIII. There being no further business we dismissed at 8:28 p.m.

I hereby certify that the above is true and accurate record of said minutes.



CHAD E. BRAXTON
MAYOR



BEVERLY W. DRAKE
TOWN CLERK