



TOWN OF VANCEBORO

BOARD OF ALDERMAN MEETING

*Held their regular monthly meeting on
August 4, 2025 at 7:00 PM
in the Jimmie L. Morris Boardroom*

- I. Call to order by Mayor Chad Braxton.
- II. Roll call **Those Present:** Mayor Chad Braxton, Alderman Steve Belrose, Alderman Russell Ipock, Alderman Thad Jones, and Alderman Hud Jordan. Alderman Todd McMillen arrived at 7:18 p.m.
- III. Invocation by Alderman Ipock.
- IV. Pledge of Allegiance.
- V. Approval of minutes from last meeting. **Alderman Ipock made a motion to approve minutes. Motion was seconded by Alderman Jordan and carried. Vote 4-0.**
- VI. Approval of Cash Receipts and Disbursements. **Alderman Jones made a motion to pay bills. Motion was seconded by Alderman Jordan and carried. Vote 4-0.**
- VII. Public Comment.

None.
- VIII. Nunn, Brashear & Uzzell, P.A - Presentation of 2024 Audit. **Mrs. Danna Layne presented the 2024 audit to the Board of Alderman and Mayor.**

Alderman Ipock made a motion to adopt the engagement letter and contract for Nunn, Brashear & Uzzell, P.A. to complete our 2025 Audit. Motion was seconded by Alderman Jones and carried. Vote 5-0.
- IX. Police Report was presented by Chief Wise. **The department assisted the Craven County Sheriff's Office with two check points for the Governor Highway Safety Program. We've had several children out after curfew and riding bicycles on sidewalks. Deputy Carriere has been assigned to Farm Life Elementary for the upcoming school year. The new tasers and equipment came in; the officers have**

been trained to operate the tasers. The department has been working with the churches on Sunday mornings to assist with security. I will be meeting with the local pastors to discuss more security measures. E-crash program is now working which will send e-reports directly to the DMV. Vanceboro Night Out will be held on September 26th from 4 to 8 p.m. We are still working on the vendors and activities for the event. Greenville PD has assisted with getting our evidence room in order. Sgt. Winnings assisted Craven County with the narcotics seizure on Hwy. 17 that started with a traffic stop in Vanceboro. Corporal Johnson has stopped several cars in town resulting in the arrest of three individuals with warrants on them. District Attorney Scott Thomas retired as of August 1, 2025. Governor Stein has appointed Matthew Wareham to fill the remaining term until election time.

- X. Mayor's Reports. Vanceboro Night Out will be held September 26, 2025, from 4 to 8 p.m. Deputy Carriere lives locally and will be the School Resource Officer at Farm Life Elementary. Congratulations to District Attorney Scott Thomas on his retirement after twenty years of service and dedication. Matthew Wareham will be seated in his place until the next election. Craven County has appropriated \$5,000 to our park in the budget for this year. There will be a Rabies Clinic held here in the parking lot of the Town Hall on August 13th from 6 to 8 p.m. Costs are \$10 each, dogs must be four months old or older. Tax notices have been received in the mail; there were no changes. Ethics Training for elected officials will be held on September 23rd from 9 a.m. to 1 p.m. here in the boardroom. Birthdays this month include Alderman Jordan and Public Works employee Chris Edwards. Our hearts and prayers go out to Assistant Clerk Brittany Mumford; she lost her dad this past week. Next board of alderman meeting will be held September 8th. Next recycling date is August 14th. Town hall will be closed on September 1st in observance of Labor Day. North Carolina Department of Transportation has not responded back to the crosswalk here at the park or the stop light. Legislature hasn't adopted the FY25-26 budget yet. The party at the park went well, they cleaned up behind themselves. The welcome sign on Highway 17 end has been cleaned up and looks great. We will clean up around the Main Street welcome sign soon. Cemeteries are being maintained well and look great. The plants that were planted at Wastewater Treatment Plant are growing well. We didn't receive any debt setoff this month. By moving one million dollars over to Capital Management Trust, our interest increased from around \$1,600 to \$4,895. We have around 10 properties for sale in town.

The quote for the bushhog/side boy has gone up by \$2,446 because of the increase in steel prices.

Alderman Ipock made a motion to increase the budget line for the new bushhog/side boy by \$2,446. Motion was seconded by Alderman Jones and carried. Vote 4-1. Alderman Jordan was nay for the vote.

Bengal will be working on repairing the roof at the old jail soon. Thank you to Craven County Clean Sweep for picking up trash this past Saturday throughout town. We have our new zoning map placed in the boardroom. I spoke with NC

House Representative Steve Tyson regarding needs we have for our Water and Wastewater Plants. Senator Bob Brinson is also aware of the needs we have for both of our plants. We will be moving some of our salaries to the Water and Wastewater budget to help with the General using fund balance each year. The public works department has had five water leaks over the last couple of weeks.

XI. Alderman Reports.

Alderman McMillen stated that he and Chief Wise had compiled information regarding animal ordinances in other towns to work on getting our ordinance updated. I will be updated section B.2 with new information.

The Town of Vanceboro will hold a Public Hearing at the September 8, 2025, board meeting for anyone wishing to speak regarding the new addition to our animal ordinance. A copy of the proposed changes will be available at the Town Hall.

Alderman Jones had no comment.

Alderman Ipock shared a response from a former resident, Dave Boyer, thanking the town for all they had done for him. Mr. Boyer stated that he would continue to visit during football season at the high school.

Alderman Belrose thanked Alderman McMillen and Chief Wise for their work with the animal ordinance. It will be nice to tour the old jail once the repairs have been completed.

Alderman Jordan talked about a few properties that needed the grass cut, one on Mill Road, and two on Third Street.

Public Works Supervisor, Vernon Edwards, will be meeting with Scotty Wilkins from Utility Services to repair a leak in the water tank. While the tank is being repaired, they will also paint.

XII. Clerk.

Alderman Jordan made a motion to adopt the update to the Employment Manual for callback pay. Motion was seconded by Alderman McMillen and carried. Vote 5-0.

Alderman Jones made a motion to adopt the update to the Employment Manual for shared leave for vacation/sick time. Motion was seconded by Alderman Ipock and carried. Vote 5-0.

XIII. There being no further business we dismissed at 8:23 p.m.

I hereby certify that the above is true and accurate record of said minutes.

Chad E. Braxton

CHAD E. BRAXTON
MAYOR

Beverly W. Drake

BEVERLY W. DRAKE
TOWN CLERK