



# ***TOWN OF VANCEBORO***

## **BOARD OF ALDERMAN MEETING**

*Held their regular monthly meeting on  
November 3, 2025 at 7:00 PM  
in the Jimmie L. Morris Boardroom*

- I. Call to order by **Mayor Chad Braxton**.
- II. Roll call **Those Present: Mayor Chad Braxton, Alderman Steve Belrose, Alderman Russell Ipock, Alderman Thad Jones, Alderman Hud Jordan and Alderman Todd McMillen.**
- III. Invocation by **Alderman McMillen**.
- IV. Pledge of Allegiance.
- V. Approval of minutes from last meeting. **Alderman Ipock made a motion to approve minutes. Motion was seconded by Alderman Jordan and carried. Vote 5-0.**
- VI. Approval of Cash Receipts and Disbursements. **Alderman McMillen made a motion to pay bills. Motion was seconded by Alderman Jones and carried. Vote 5-0.**
- VII. Public Comment.  
  
**No Comment.**
- VIII. Police Report was presented by Chief Wise. **I assisted the SRO with lock down at Farm Life Elementary School. We have made several warrants and on-scene arrests. Sgt. Winnings assisted with a domestic/barricade subject in the Oaks Apartments. Cpl. Johnson recovered a stolen computer from a Pepsi employee. The computer was found in the Bailey Lane Apartments. We helped with a manhunt in Vanceboro for a subject involved with murder and stabbing a deputy. Cpl. Johnson has left the department and the application process for new officer has begun.**
- IX. Mayor's Reports. **The customer portal for the water billing system is now available, please call the town hall to get your email address added to the system. The**

Alderman and myself are invited to attend a Christmas Dinner at Juniper Chapel Church on December 6<sup>th</sup> at 6 p.m.

We received two sealed bids for the contract for our lawn maintenance at the Town's cemeteries. The bids are:

Tyler Williams - \$2,600/month

Don Hughes - \$1,750/month

Alderman Jones made a motion to approve Don Hughes for the lawn maintenance contract for the two cemeteries for the 2026 year. Motion was seconded by Alderman Ipock and carried. Vote 5-0.

All ordinances have been added to the website. Resident Vivian Dudley passed away, our hearts and prayers go out to her family. Next Board of Alderman meeting will be held on December 1<sup>st</sup>. Next Recycling date is November 6<sup>th</sup>. The Town Hall will be closed November 11<sup>th</sup> in observance of Veteran's Day and November 25<sup>th</sup> and 26<sup>th</sup> for Thanksgiving. Painting will begin soon at the Police Department. Mr. Tim Mason was sworn in today to replace the Late Tom Mark for Craven County Commissioner of District I. Thank you to White's Farm for placing the beautiful mums at the stop light here in town. The water tank on Farm Life Avenue will be repaired soon. I met with the New Bern MPO, they are looking to expand to Vanceboro. They discussed placing a crosswalk, adding sidewalks, and a center turning lane throughout town. No mowing signs have been placed at the limb site at the Wastewater Treatment Plant. Thank you to Chief Wise for planning the Vanceboro Night Out. Thank you to Sheriff Chip Hughes, Maysville Manager, VFW, Vanceboro Christian Help Center, Bailey Lane and Oaks Property Manager, Town Clerk, Jeff Holzbach, Show Me Some Love and Fire/Rescue for your help with Vanceboro Night Out. Thank you to the Global Methodist Church for hosting the Trunk of Treat, it is a well attended event where several local churches join in to make this a safe environment for the families to attend. Edging has started in town and should be completed soon. Vernon Edwards will be meeting with Turnage Construction soon about the yearly ditch mowing. Greg Evans will be fixing a replacement sign for the Richard W. Bowers Park. The residents has been inquiring of when the mobile home on Buck Lane will be cleaned up after the fire. There are seven homes in town for sale. We received \$5,019.40 in interest on the NCCMT Trust account. We received \$181 in Debt Setoff this month. We had around 6,400 people in town during the Strawberry Festival according to AI. I attended the Parks and Recreation meeting for the county. Creekside park had 544,000 visitors in 2024 and WC Park showed 75,000 visitors for 2024. We have sign up forms for Craven County Recreation department for Basketball for children between 7-12 years of age. We wish Corporal Johnson the best in his new job. Animal Control will be donating a micro chip scanner to the Town Hall so we can scan lost animals that have a chip and be able to call their owners. Our Annual Christmas Tree Lighting will be held December 4<sup>th</sup> at 7 p.m. I spoke to the Post Master and he stated that the water bills will be distributed here instead of being sent off and then returned. Hopefully this will ensure a quicker delivery without the cards being torn into. The old flatbed truck has been repaired



and is in operation. The group home on James Street will be up and running again soon.

X. Alderman Reports.

Alderman McMillen asked for ideas for the park, should we order a grill? Thank you to Alderman Belrose for the mums and for getting the sign ordered for the park. We may want to consider a mural being placed on the brick wall. I will get a quote on re-stripping the basketball court. I will look into a porta-john for the park.

Alderman Jones had no comment.

Alderman Ipock thanked everyone for helping with the Trunk or Treat. He suggested that the edging contractor, should pick up all of the debris.

Alderman Belrose says there is a pot hole on the corner of James Street and Buck Street that keeps sinking in. Thank you to the Mayor for sending out the alert to the town regarding the murder suspect.

Alderman Jordan attended the quarterly meeting for the library. They are planning to hire a part-time employee. They would like for the police to stop by at least once per month to check in on them. West Craven High School football team is Conference Champs for the season. Congratulations to them!

XI. There being no further business we dismissed at 7:52 p.m.

I hereby certify that the above is true and accurate record of said minutes.



CHAD E. BRAXTON  
MAYOR



BEVERLY W. DRAKE  
TOWN CLERK